



SUN STATE™
MERCHANT SERVICES LLC

**SUN STATE MERCHANT SERVICES
 ADDRESS INFORMATION CHANGE REQUEST FORM**

DATE:	
MERCHANT NUMBER:	
DBA NAME:	
SUN STATE MERCHANT SERVICES CONTACT :	
CONTACT PHONE NUMBER	877.3.SUNSTATE

<small>(internal use)</small>

OMAHA AND NASHVILLE

FIELD	CURRENT	NEW
DBA NAME		
DBA STREET		
DBA CITY		
DBA STATE		
DBA ZIP		
DBA CONTACT		
DBA PHONE		
CUSTOMER SERVICE PHONE		

(if you are attached to a corporate office)

CORPORATE STREET		
CORPORATE CITY		
CORPORATE STATE		
CORPORATE ZIP		

(Please choose one for each below by placing an X in the box)

Statements Mailed to: **Corporate** **or** **Merchant**

Chargebacks Mailed to: **Corporate** **or** **Merchant**

**You may fax or email this request form to Sun State Merchant Services:
 Fax: 877.580.7769 or Email: myaccount@sunstatemerchantservices.com
www.sunstatemerchantservices.com**